Rev Dec 2004

MONTGOMERY COUNTY PUBLIC SCHOOLS
FED ID # 54-6001433

As of July 1, 2004, Direct Deposit is required

AUTHORIZATION AGREEMENT FOR AUTOMATIC DEPOSITS (ACH CREDITS)

I (we) hereby authorize Montgomery County Public Schools, herein called MCPS, to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error to my (our) [check one]:

- (☐) Checking Account (☐) Savings Account

indicated below at the depository named below, hereinafter called DEPOSITORY, to credit and/or debit the same to such account.

- DEPOSITORY NAME _____
  (Bank)
- CITY _____ STATE _____ ZIP _____

IMPORTANT NOTE(S):

This authorization is to remain in full force and effect until MCPS has received written notification from me (or either of us) of its termination, at such time as termination of the agreement is allowed by MCPS policy, and in such manner as to afford MCPS and DEPOSITORY a reasonable opportunity to act on it.

- (☐) New Enrollee (☐) Change Acct (ONLY as allowed per agreement)
- Employee's Soc Sec # _____
- _____ _____/_____
  Employee Name (Please Print) Employee Signature Date
- _____ _____/_____
  Joint Acct Holder's Name(Please Print) Joint Acct Holder's Signature Date

----------*ATTACH VOIDED CHECK HERE*----------

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