

ACCEPTABLE USE AND INTERNET SAFETY
POLICY 6-3.13 (rev. 8/2007)
Grades K-5

With the permission of your parent or guardian, Montgomery County Public Schools offers you an opportunity to use the Internet and computer systems at school. The term computer system includes hardware, software, data, communication lines and devices, terminals, printers, CD-ROM devices, tape drives, servers, mainframe and personal computers, the Internet and other internal or external networks. We expect you to use the Internet and computer based technology while in our building only for educational purposes. This use is a privilege, *not a right*, and we may discipline you or take away your right to use the Internet and computer technology at school if you misuse this privilege. This use is a privilege, not a right, and we may discipline you or take away your right to use the Internet and computer technology at school if you misuse this privilege. You are responsible for your own actions while you are on the Internet and are also accountable for any online activities that occur by others because you have allowed them to use your account. The Division's computer system is not a public forum. Any communications or materials used on the computer system, including electronic mail or other files deleted from a user's account may be monitored or read by school officials.

1. I will read the rules for using the Internet that are given below and will ask an adult at my school if I do not understand what any of them mean. I also know that if I do not use computers and equipment in the right way, my teacher or Principal may need to punish me. In fact, I may not be allowed to use computers and equipment again at school.
2. I will only use computers and equipment in the manner for which they are made. I know that my teacher and my Principal want me to use the Internet to learn more about the subjects I am studying in my classroom. I will not use the Internet for any other reason. For example, I will not search for a comic book site when I am supposed to be looking for something in science.
3. I understand that I am responsible or liable for any damages that I cause while using technology.
4. I will be polite to other people when writing to them (or talking with them) while I am on the Internet. I will not use curse words or any language that my teacher or parent would not want me to use in my classroom.
5. I will never give my name, my home address, any personal information about me or my family, or my telephone number to anyone I write to or communicate with on the Internet. I know that almost anyone I contact is a stranger to me, and that I don't share personal information with strangers no matter how nice they seem to be.

6. I will not cyberbully. "Cyberbully" means any threats, harassment, or intimidation of another person using the computer. I will tell an adult if I see any cyberbullying, cyberthreats, or inappropriate activity.
7. I understand that sometimes I may see a site on the Internet that has pictures or words that my teacher or parents would not want me to see. I will not try to find those sites and, if I come across one of them by accident, I will leave it as soon as I can. For example, suppose I am searching for a type of animal and find a picture that only adults should see. I quickly use my forward or backward keys to take me to another site. I will not continue to look at the site with the bad picture and will not show it to others around me. I also will not print it out or save the picture.
8. I agree that I cannot use the words or pictures I see on an Internet site without giving credit to the person who owns the site. For example, I will not copy information from the Internet and hand it in to my teacher as my own work.
9. I will never give out private information about others or myself; including last name, address, phone numbers, or school information.
10. I will tell an adult right away if anything comes up on the screen that makes me feel uncomfortable.
11. I will never email any pictures of others or myself.
12. I will not use the words or pictures from an Internet site without giving credit to the resource.

I agree to follow the rules listed above. If I do not, my technology privileges may be taken away.

Student Name: _____ Student Signature: _____

Parent Name: _____ Parent Signature: _____

Date _____